



**DEVELOPMENT AGREEMENT/  
AMENDMENT APPLICATION**

Lincoln County Planning Department  
PO Box 329/#1 Main Street  
Pioche, Nevada 89043  
Phone: 775.962.5345  
Fax: 775.962.5347

**APPLICANT INFORMATION:**

Applicant(s) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Owner (s) Name: \_\_\_\_\_

Owner (s) Name: \_\_\_\_\_

**PROPERTY INFORMATION:**

Parcel(s) APN: \_\_\_\_\_

PLS location of parcel: \_\_\_\_\_ Closest intersection: \_\_\_\_\_

Site Address: \_\_\_\_\_

Total Acreage of Project: \_\_\_\_\_ Proposed residential units: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Master Plan Designation: \_\_\_\_\_

Water provider: \_\_\_\_\_ Fire District: \_\_\_\_\_

Power: \_\_\_\_\_ Communications: \_\_\_\_\_

Zoning Overlays: \_\_\_\_\_ FEMA: \_\_\_\_\_

***Planning Office Use Only:***

*Pre-Application Conference Date* \_\_\_\_\_ *Application submittal date:* \_\_\_\_\_

*Date Application determined Complete* \_\_\_\_\_ *Planning File Number:* \_\_\_\_\_

*Date Agreement Recorded:* \_\_\_\_\_ *Recording Document Number:* \_\_\_\_\_

*Receipt #* \_\_\_\_\_ *Amount paid \$* \_\_\_\_\_

**Required Information**

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- Copy of Assessor's plat map(s) for your parcel
- List of owner/addresses of all parcels within 300 feet **and** a minimum of 30 parcel addresses (including 300 ft parcels) must include a map showing affected parcels.
- Copy of Deed/Easement map
- Tax letter (Proof of taxes paid)
- Proposed Development Agreement
- Deviations document if requested by county
- Design standards Handbook (if submitted)
- A legal description of subject Parcel(s)
- Supporting documents, pictures, maps, letter describing or showing why you are making this request. (see submittal requirements)
- Photographs of area from at least 12 vantage points, labeled with orientation
- Vicinity Map for area
- Electronic Files included for all maps, documents, reports
- Affidavit of Ownership
- Title Report
- Master Plan Amendment File Number
- Conceptual PUD application file number
- Copy of Original Development Agreement
- Application fee

Receipt # \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_

**Review Procedures**

1. Pre-application meetings are required for all development agreements. Fees must be paid prior to the second meeting with an applicant.
2. Both Master Plan Amendments and Conceptual Development Plans must be submitted and reviewed by the planning commission prior to the acceptance of a Development Agreement Application. Master Plan Amendments must be approved prior to the acceptance of Development Agreements or Conceptual PUD applications.
3. Once submitted, the proposed development agreement will be reviewed for a period of 30 days by staff for completeness and content. A written response will be provided to the applicant outlining inadequacies.
4. Applicants will have 30 days to provide responses to the staff review.
5. After application materials have been re-submitted or the county and the applicant agree to move forward with an agreement, a public hearing will be scheduled for the Lincoln County Planning Commission. A staff report will be provided with a recommendation to the Planning Commission.
6. The Planning Commission will review the development agreement and make its recommendation to the Board of County Commissioners. The planning commission may request review by planning consultant prior to hearing.
7. Lincoln County Board of Commissioners will take final action on a development agreement. Development Agreements must be adopted by ordinance which requires at least two meeting dates.

Fees: The \$2000.00 pre-application fee includes preliminary review of applicant(s) materials and review comments provided to the applicant. Fees are non-refundable. Lincoln County reserves the right to hire consulting services and/or require interim funding from applicants to assist in the review of application materials. Any such additional fees will be agreed upon by both Lincoln County and the applicant. These costs will be based on reimbursement requests from the county to the applicant.

**Note: When an application has been submitted, it will be reviewed in order to determine compliance with application requirements. It will not be accepted if it is not complete. Inaction on an incomplete application will be grounds for denial. A hearing date will be scheduled only after the draft Development Agreement document has been reviewed and approved as to form by the Planning Department and the District Attorney.**

Receipt # \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_



**OWNER'S AFFIDAVIT**

*State of Nevada)*  
*) ss*  
*County of Lincoln)*

I, \_\_\_\_\_  
Being Duly Sworn, depose and say that I am an owner of the property involved in this Planning Application request for a \_\_\_\_\_ and having been authorized by the other property owners (***if applicable***) that the foregoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief.

***SIGNED*** \_\_\_\_\_ :

Mailing Address: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_

***Subscribed and sworn before me this \_\_\_\_\_ day \_\_\_\_\_ 20\_\_\_\_\_***

\_\_\_\_\_  
**Notary Public in and for said County and State**

**My commission expires** \_\_\_\_\_

Receipt # \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_