

MAPPING REQUIREMENTS

PLOT PLAN FOR BUILDING PERMIT APPLICATION ON SFD

1. Minimum of 8.5 x 11 size (grid will be provided to applicants for use)
2. Indicating the following
 - a. Parcel dimensions and expansions
 - b. Setbacks to all structures
 - c. APN's for subject and adjacent parcels
 - d. Parcel Number
 - e. Lot and Block
 - f. Name of subdivision/lot and block
 - g. Site Address
 - h. Statement of proposed use for building
 - i. Location of septic, well, any associated easements for use, power lines, outside water sources, driveways with widths, irrigation ditches, cultivated fields

RECORD OF SURVEY MAP

1. Those Items Required By NRS 625.350
2. North Arrow/Scale
3. APN's and owner names for subject and adjacent parcel(s)
4. Tie to a minimum of two section corners
5. Signature Block For Planning Director

Submit an electronic copy in TIFF, JPEG or CAD format on CD/DVD.

BOUNDARY LINE ADJUSTMENT

1. All applicable items from parcel maps requirements below except 3 and 24
2. Table indicating current and proposed parcels and their resulting size and differences from original parcels
3. Submit 10 copies in 11X17 format and 1 copy of Mylar.

Submit an electronic copy in TIFF, JPEG or CAD format on CD/DVD.

PARCEL MAP/DIVISION OF LARGE PARCELS/MERGER AND RESUBDIVISION/SUBSEQUENT PARCEL MAP

1. Those items required by NRS 278.466
2. A report from a title company including
 - A) each owner of record of the land to be divided
 - b) each holder of record of a security interest in the land to be divided
3. Vicinity map
4. APN's and names for subject and adjacent parcels
5. Tie to a minimum of two section corners
6. Planning file number in top center (assigned by planning department)
7. Size of all existing and proposed parcels
8. Table indicating parent parcel/proposed parcels/modified parcels and their size and/or change in size (for all merger and re-subdivision maps)
9. Statement of purpose (e.g. divide one parcel into 4 parcels for homes)
10. Zoning and master plan designations
11. Numbering of parcels in a non-repeating numeric or alphanumeric system, 1,2,3,4 to 1a,1b,1c to 1a (a) 1a (2) etc..
12. All past survey references
13. Maps continuing the division of prior parcels per reference sheet must be labeled as Subsequent Parcel Maps.
14. All existing/proposed easements and right of ways
15. Major landforms, floodways, slopes, depressions etc with illustration.
16. Detail drawings included to improve clarity (when requested)
17. Township, range and section, Lot and block if applicable
18. Street address for each new parcel (assigned by planning department)
19. Topography with 2 ft contours to be submitted on separate sheet when average slopes are greater than 20% (parcel maps only)
20. Signature blocks required on right side of first page in order starting from top;
 - county recorders block
 - owners
 - town board approval (if applicable)
 - planning commission
 - county assessor
 - county treasurer, must match recording date
21. Submit 10 copies in 11x17 format, 2@ 24" X 32" paper maps
22. Geodetic control block (see map template)

Submit an electronic copy in TIFF, JPEG or CAD format on CD/DVD.

TENTATIVE SUBDIVISION MAP

1. North arrow/scale
2. Submit 20 copies in 11x17 format, 10 paper copies in 24x32 format
3. APN's and names for adjacent parcels
4. Planning file number in top center (assigned by planning department)
5. Existing topography with contours at 2' interval, where slopes are greater less than 20%, 10' interval allowed
6. Proposed lot lines with dimensions to closest foot
7. Proposed streets with street names
8. Proposed easements
9. Proposed land uses
10. Name of owner
11. Name address and telephone of developer
12. Name address and telephone of map preparer
13. Geodetic control block (see map template)
14. Zoning and master plan designations
15. Tie to a minimum of two section corners
16. Major landforms, floodways, slopes, depressions etc with illustration.
17. Detail drawings included to improve clarity (when requested)
18. Township range and section
19. Lot and block if applicable
20. Street address page (assigned by planning department)
21. Signature blocks on separate page for:
 - Planning Director
 - Planning Commission
 - All utility providers (water, phone, power, sanitation)
 - Lincoln County Sheriff
 - Special Districts
 - Lincoln County School District
 - Lincoln County Road Dept
 - General Improvement District
 - Local Irrigation District
 - Nevada Division Of Water Resources
 - Nevada Division Of Natural Resources

Submit an electronic copy in TIFF, JPEG or CAD format on CD/DVD.

FINAL SUBDIVISION MAP

1. Those items required by NRS 278.372, 278.373, 278.374, and 278.375
2. Vicinity map
3. Tie to a minimum of two section corners
4. Planning file number/name in upper center in 18 point font bold
5. Statement showing recording data of covenants running with land
6. Signature blocks required on right side of first page in order starting from top
 - County recorders block
 - Owners
 - Town board approval (if applicable)
 - Planning commission
 - County assessor
 - County treasurer, signature date must match recording date
 - Street address for each parcel and lot and block

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UTILITY INSTALLATION PLAN / ENCROACHMENT PERMIT

1. Required in all county rights of ways prior to commencing any work
2. Plans to be submitted on 24x32 sheet

GRADING PLAN

1. Must be submitted on 24x32 sheet and signed by civil engineer or professional land surveyor when allowed by NRS 625.565.
2. Required on all subdivisions, all commercial developments, and all building permits where more than 100 cubic yards of material will be moved or imported or where average slopes are greater than 20%.

Submit an electronic copy in TIFF, JPEG or CAD format.